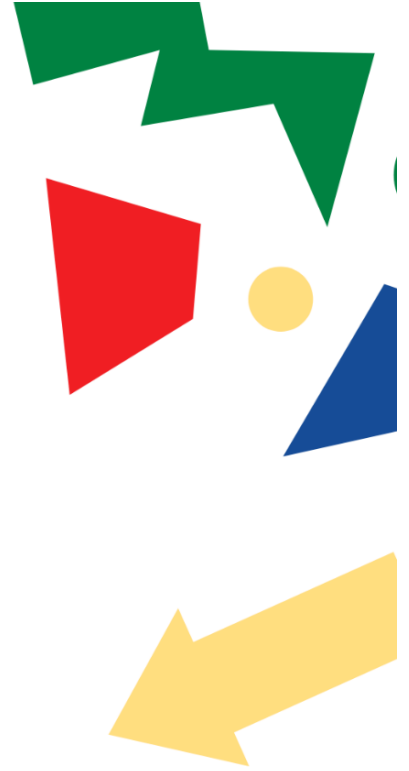




SHINY LITTLE STARS

Daycare Center



Parents / Provider Contract



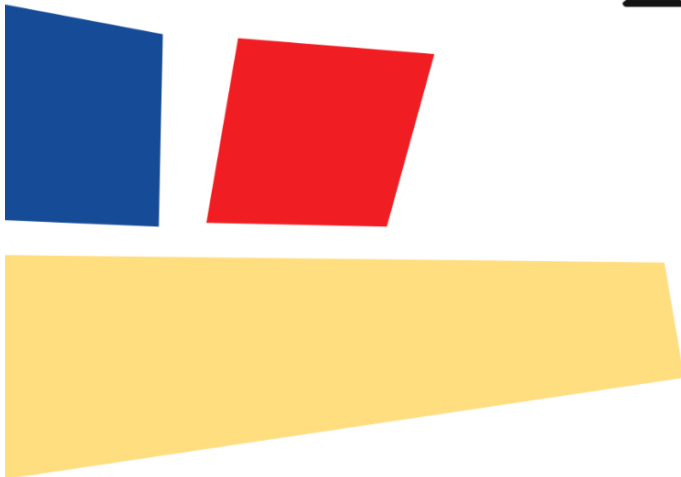
shynylittlestarsdc@gmail.com



(385)4017463



8029 S 700 E, Sandy, UT



Parent(s) acknowledge that by signing this contract they have received, understand, and agree to all the policies listed in Shiny Little Stars Daycare Center policy handbook. Parent(s) are stating that it is their desire to have their child/children enrolled at this daycare. Parent(s) understand that if the policies outlined in this handbook are not followed, it will be sufficient cause for termination of child/children from daycare.

1. HOURS

Shiny Little Stars is open from 6:00 AM to 6:00 PM Monday through Friday; however, Parent(s) agrees to strictly adhere to scheduled drop off and pick up times set forth below.

Full Time Part Time Daily Hourly

Days	Drop-Off Time	Pick-Up Time
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

Starting Date: ____/____/____

Notes:

- All parents must comply with the hours scheduled in their contract.
- It's not allowed to leave children in the daycare before opening hours (6:00 AM) and children must be picked up until 30 minutes before closing the center (5:30 PM)
- Children are not allowed to be dropped off at the daycare two hours after scheduled in this contract. Exceptions will only be made in cases of having been notified at least 24 hours before and with a justified cause.
- In case of arriving earlier or leaving after the hours scheduled in the contract, a fee of 50 cents per minute, which must be paid at the time of picking up the child at the daycare.
- Children are not allowed to be dropped off at nap time (12:00 P.M. – 2:00 P.M.).

2. RATES AND FEES

Childcare Fees:

- Full-time fees apply for care for more than 40 hours per week.
- Part-time rates apply for more than 20 hours per week.

Rates applicable for the child's age group:

Full Time Care: \$_____ Monthly.

Part Time Care: \$_____ Monthly.

Daily Care: \$100.00 (NB to 2 Years) \$60.00 (3 Years or more) Maximum 8 hours.

Hourly Care: \$15.00 per hour

Paydays correspond to the first 3 days of each month. For each day of delay, you will be charged a fee corresponding to %10 of your monthly fee payable.

Payments per day or per hour must be paid at the time of dropping the child at the care center. In the case of exceeding the scheduled time, the difference in payment must be made at the time of picking up the child.

- **Annual Registration:** A non-refundable fee of \$20.00 must be paid for each child at the time of signing this contract. If a child leaves daycare for any reason and decides to re-enroll, a new enrollment fee is required.
- **Returned Check Fee:** A \$35 fee will be charged for each check not cleared by the bank. Applicable to all payments to the supplier.
- **Absence Policy:** Fees are based on registration, not attendance. No refund or credit is provided for children who are absent due to illness, vacation, or any other reason. The parent will notify the provider of any absence as soon as the parent knows that the child will not be able to attend on a particular day.
- **Subsidy Payment Plan:** The represented is responsible for the payment of any day and time for childcare fees not reimbursed by the subsidy program. This can happen due to lack of prior

authorization from the agency or because the parent fails to submit the required documentation leading to a conflict in processing payment to their provider. Parents will also be responsible for the difference between the payment that covers the subsidy and the cost of childcare.

3. VACATIONS AND HOLIDAYS

- **Vacations:** In case of a long period of vacations will be considered two weeks in advance.

- **Holidays:** The following paid holidays will be observed, and the daycare will be closed.
 - Martin Luther King Jr. Day
 - Presidents' Day
 - Memorial Day
 - Independence Day
 - International Workers' Day
 - Veterans Day
 - Thanksgiving Day and the following Friday
 - Christmas and the day before and after
 - New Year's Eve and the day after

If a holiday lands on a weekend, daycare will be closed on Friday or Monday before or after.

4. TERMINATION OF THE CONTRACT

- Written notice must be provided at least two weeks prior to termination of this contract.

5. HEALTH POLICY

Children will remain home if they have experienced any of the following symptoms for 48 hours before school time.

- Fever over 99°F (37°C).
- Cough.
- Shortness of breath.
- Loss of taste or smell.
- Sore throat.
- Stuffy or runny nose.
- Allergies related to symptoms such as watery eyes, sneezing, among others.
- Diarrhea, vomiting, nausea, and upset stomach.
- Rash or infection of the skin or any type of communicable disease.
- Eye infection.
- After vaccinations (12 hours).

Notes:

- If you administer medication before sending a child to our care facility, you must tell us the type of medication and why it was given.
- If the child is unable to attend the care facility without medication, they should not be present around other children or facility staff.
- In case of any illness the days that the child is unable to attend our program due to the above will be charged as if care were provided.
- If a child becomes sick while at the daycare, parents/guardians will be notified immediately at the emergency contact number provided. If it cannot be reached at the emergency contact number provided, the next person designated on the child's emergency contact form will be contacted.
- Parents/guardians must come and pick up their sick child immediately or plan with someone that can pick the child up. The maximum estimate for picking up children due to an emergency call is 1 hour after being contacted. Failure to pick up the child during this time will result in an additional fee of \$100.00 per hour.
- The child cannot re-enter the daycare until all signs of sickness and/or fever are gone (without the aid of fever reducing medications).

I, _____ give permission to Shiny Little Stars Care Center to use any of the following medications, ointments, or behavioral items provided for the parents.

(Write initials next to what you allow)

_____ Ointment for diaper rash

_____ Pacifier

_____ Tylenol (Acetaminophen)

_____ Medication prescribed by the doctor (with written instructions and in its original packaging):

_____ Ointment or lotion provided by representative: _____

_____ Any other items that do not appear on the list as requested by the representative or a physician.

I, _____ will not hold Shiny Little Stars Daycare responsible for any allergies or reactions caused by the administration of previously permitted agents to ensure the safety and welfare of the child.

SIGNATURE OF THE REPRESENTATIVE

DATE

6. MODIFICATION / AMENDMENT

Provider reserves the right to modify and/or amend this agreement upon 4 weeks written notice of any changes in the basic rates or services; provided, however, that any changes in the government-subsidized reimbursement rates shall be effective immediately and do not require any prior notice to Parent. Changes in basic rates/services do not require Parent consent, but all other changes require Parent consent.

7. BABY SUPPLIES

- It is the parent/guardian's responsibility to provide the items needed for babies/toddlers that wear diapers including diapers, diaper rash cream, wipes, lotion, etc.
- Parents/guardians of diaper-wearing babies or toddlers must provide an extra set of season-appropriate clothing (or two).

- When the diaper supply is getting low, the parent will be notified that it is time to bring in more. This is a convenient way to keep a baby supplied, without having to pack and grab a diaper bag every morning.
- The baby's name will be written on these items and only used for that specific baby.
- Parents are responsible for providing all infant formula, bottles, bottled breastmilk, and baby food for babies under the age of 12 months. Parents can either send a one-day supply of formula, or can send a large can of powdered formula, labeled with your baby's name.
- Bottled breastmilk and baby food must be sent to the day care daily, due to limited storage space.

8. KIDS SUPPLIES

Parent will be responsible for providing one backpack per child with their respective supplies. The backpack must be identified with the child's name and must contain the following on the inside:

- Pull-Ups (In case of use)
- Baby Wipes (In case of need)
- An extra set of season-appropriate clothing
- Sippy Cup or a bottle for the water
- Lunchbox with their respective daily lunch
- Crib Size Sheets
- Blanket

Note:

- Sheets would be preferable white color and it must be stored in a clear Zip-Bag identified with the child's name.
- To promote children's independence please make sure to choose clothing and shoes that the child can easily remove.
- Children are not allowed to bring smart tablets, smart watches, cell phones, or toys from home to care.

9. FOTOGRAFIA, VIDEO Y MEDIOS SOCIALES

I authorize the Shiny Little Stars team to take pictures and record videos of my children for:

- | | | |
|-----------------------------|------------------------------|-----------------------------|
| 1. Medical Report | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. Incident/Accident Report | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

3. Share information about daily activities through the Parent Portal (ChildPilot) Yes No
4. Share on social media as a representative Image/video of our daycare Yes No

**THE REPRESENTATIVES SIGNING BELOW HAVE RECEIVED, READED
AND UNDERSTAND THE PARENTS HADBOOK**

Name of the Child/Children to enroll: _____

Parent Name: _____

Signature: _____ **Date:** _____

Provider Signature: _____ **Date:** _____

THE REPRESENTATIVES SIGNING BELOW HAVE READ AND UNDERSTAND THIS CONTRACT

Name of the Child/Children to enroll: _____

Parent Name: _____

Signature: _____ **Date:** _____

Provider Signature: _____ **Date:** _____